
Hollinswood and Randlay Parish Council

Chairman: Councillor Sheenagh Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

17th January 2024

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 22nd January 2024** at **Hollinswood Neighbourhood Centre at 7.30pm**.

A zoom link can be available for the public to attend, please request the link by emailing enquiries@harpc.org.uk before 12 noon on the day of the meeting.

A G E N D A

1. Welcome

The Chairman will welcome everyone to the meeting.

Public Session

This is an opportunity for any local resident to raise issues or matters for consideration with the Parish Councillors.

2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

3. Declarations of Interest & Dispensations

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Vacancy for a Parish Councillor

Councillors can consider any applicant for the position of Parish Council, providing that they meet the criteria for consideration. There is no requirement to accept an applicant, the decision remains with the Councillors in attendance at the meeting.

- a) To receive details of applications (copies will have been circulated following the closing date)
- b) Applicants will have an opportunity to add further information
- c) Councillors will have an opportunity to ask questions of the applicants
- d) The applicants can ask questions

Applicants will be asked to leave the room whilst Members consider the applications

Declaration of Acceptance of Office (if applicable)

A successful candidate will be asked to read and sign their Declaration of Acceptance of Office and to complete a Disclosure of Pecuniary Interests.

Hollinswood Neighbourhood Centre, 7 Downemead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Agreement –
A commitment by all to work together for the benefit of the wider community.

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5. Minutes of the meeting held on 18th December 2023

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

6. Matters arising, for information only, from the December Minutes (not otherwise included in this Agenda).

7. Finance & Governance

- a) Finance & Audit Committee
Councillor H Unwin will present the Minutes of the meeting held on 15th January 2024, for information.
- b) Recommendations
 - i) To consider the recommendations included in the Minutes
 - 360 Virtual Tour of Parish Buildings
 - ii) To set the budget for 2024/25 and to confirm the precept to be requested by Telford & Wrekin Council
- c) Financial Reports
 - i) Copies of the financial statements for the end of December 2023 have been circulated, for information.
 - ii) Other financial reports were provided to the Committee and are available on request.
- d) Register of Gifts and Hospitality
Members are reminded to declare any gifts or hospitality received.

8. Events Committee

- a) Councillor J Johnson will present the Minutes of the meeting held on 15th January 2024, which have been circulated, for information.
- b) Confirmation of the details for St George's Day Bingo with fish & chip supper – 26th April at RCC
- c) Confirmation of the dates for the Christmas Float

9. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated

10. Planning

- a) To receive any reports or updates on planning issues
- b) New applications for consideration (if any)

Please access the information, prior to the meeting, on telford.gov.uk/planning
- c) Other Planning Matters
 - i) Local Plan Consultation – to agree the Parish Council response to the consultation on the TW Draft Local Plan
 - ii) Pre-Application – Solar Panels at RCC - update

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11. West Mercia Police Report

- a) The Nedge SNT – updates

12. Friends of Hollinswood & Randlay Valley

- a) Projects – To receive a report regarding the Mercian Project that will take place on 6 consecutive Wednesdays in the Valley
- b) Volunteer Days

13. Chairman's Report & Charity.

- a) Chairman's Report
- b) Chairman's Charity
 - i) Balance to date
 - ii) Charity Bingo Night
 - iii) Chairty Quis Night (with possible pub games)

14. Clerk's Report

- a) Pavilion Roof
- b) Emergency Planning Project

Councillors Reports (if any)

15. Matters from Telford & Wrekin Council

Councillor C Turley

16. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

17. Date of next meetings:

29 th January 2024	7pm	Youth Provision Partnership	Council Chamber
19 th February 2024	7.30pm	Full Council	Randlay CC

Katrina Baker
Clerk to the Council